

Month	Code	Training Program Name	Duration	Date	Time
Jan 2012	#335	Human Relation	2 days	Jan 01, 2012	Morning
	#101	Fundamentals of project Management for Information Technology specialists	4 days	Jan 01, 2012	Evening
	#337	Managing Change	3 days	Jan 05, 2012	Morning
	#304	Technical Report Writing	2 days	Jan 03, 2012	Evening
	#361	First Aid	2 days	Jan 08, 2012	Morning
	#103	How to apply Business Process Re-engineering (BPR)	5 days	Jan 08, 2012	Evening
	#303	Successful implementation of Hospital Information System (HIS)	3 days	Jan 10, 2012	Morning
	#300	NLP (Neuro Linguistic programming – Arabic Material)	3 days	Jan 15, 2012	Evening
	#306	Decision Making	2 days	Jan 15, 2012	Morning
	#206	Project Management Professional – PMP	7 or 9 days	Jan 15, 2012	Evening
	#332	Strategy Planning and Goal Setting	5 days	Jan 15, 2012	Evening
	#339	7 Habits of Highly Effective People	2 days	Jan 18, 2012	Morning
	#342	Human Resources' Functions and Management	3 days	Jan 22, 2012	Evening
	#213	Heat Exchangers & Fired Heaters (Operation & Maintenance) (Engineering)	5 days	Jan 22, 2012	Morning
	#204	Primavera enterprise	4 days	Jan 22, 2012	Evening
	#511	دراسات الجدوى الاقتصادية للقنوات التليفزيونية والفضائية	6 days	Jan 29, 2012	Morning
#516	أمن و حراسة المنشآت الحيوية	4 days	Jan 26, 2012	Evening	
+ Providing customized training programs					

Month	Code	Training Program Name	Duration	Date	Time
Feb 2012	#336	✚ Customer Satisfaction	3 days	Feb 01, 2012	Morning
	#314	✚ Communication Skills	3 days	Feb 01, 2012	Evening
	#310	✚ Time and stress Management	3 days	Feb 05, 2012	Morning
	#219	✚ Gas turbine operation – Mechanical Engineering	5 days	Feb 05, 2012	Evening
	#208	✚ Machinery Failure Analysis” - Mechanical Engineering	5 days	Feb 05, 2012	Morning
	#344	✚ برنامج تقييم الشركات	4 days	Feb 05, 2012	Evening
	#327	✚ Time for change using NLP	3 days	Feb 12, 2012	Morning
	#354	✚ Team Coaching	4 days	Feb 12, 2012	Evening
	#314	✚ Communication Skills	3 days	Feb 12, 2012	Morning
	#308	✚ How to provide the quality and gain the ISO certification	4 days	Feb 12, 2012	Evening
	#206	✚ Project Management Professional – PMP	7 days	Feb 12, 2012	Evening
	#300	✚ NLP (Neuro Linguistic programming – Arabic Material)	3 days	Feb 15, 2012	Morning
	#340	✚ 8 habits from effective to greatness	3 days	Feb 15, 2012	Evening
	#342	✚ Human resources’ functions and Management	3 days	Feb 19, 2012	Morning
	#307	✚ Environmental Management and protection	4 days	Feb 19, 2012	Evening
	#101	✚ Fundamentals of project Management for Information Technology specialists	4 days	Feb 22, 2012	Morning
	#360	✚ Fire-Fighting	3 days	Feb 22, 2012	Evening
	#318	✚ Effective presentation Skills	3 days	Feb 26, 2012	Morning
	#343	✚ تسوية منازعات العمل – من البرامج التدريبية القانونية	5 days	Feb 26, 2012	Evening
	#420	✚ SPSS (Level 1 / Advanced level)	5 days	Feb 26, 2012	Morning
+ Providing customized training programs					

Month	Code	Training Program Name	Duration	Date	Time
Mar 2012	#303	✚ Successful implementation of Hospital Information System (HIS)	3 days	Mar 04, 2012	Morning
	#331	✚ Fundamentals of Stock Market	3 days	Mar 04, 2012	Evening
	#340	✚ 8 Habits from effective to greatness	3 days	Mar 06, 2012	Morning
	#302	✚ Fundamentals of Marketing	4 days	Mar 06, 2012	Evening
	#311	✚ Management and Leadership	3 days	Mar 06, 2012	Morning
	#367	✚ Marketing Balanced Scorecard	3 days	Mar 06, 2012	Evening
	#332	✚ Strategy planning & goal setting	5 days	Mar 11, 2012	Morning
	#342	✚ Human resources' functions and Management	3 days	Mar 11, 2012	Evening
	#371	✚ Giving and Receiving Feedback	1 day	Mar 13, 2012	Morning
	#349	✚ Discover NLP	3 days	Mar 13, 2012	Evening
	#320	✚ Negotiation Skills	2 days	Mar 14, 2012	Morning
	#333	✚ Train the Trainers	3 days	Mar 18, 2012	Evening
	#334	✚ Effective Leadership	3 days	Mar 20, 2012	Morning
	#338	✚ Successful Counseling	3 days	Mar 20, 2012	Evening
	#363	✚ Marketing for non-marketers	3 days	Mar 25, 2012	Morning
	#385	✚ Defensive Driving – القيادة الأمانة (الوقائية)	2 days	Mar 25, 2012	Morning
	#343	✚ العقود والمناقصات والرقابة القانونية الإدارة	5 days	Mar 25, 2012	Evening
+ Providing customized training programs					

Month	Code	Training Program Name	Duration	Date	Time	
Apr 2012	#420	✚ SPSS (Level 1 / Advanced level)	5 days	Apr 01, 2012	Morning	
	#301	✚ Management and managing people	3 days	Apr 01, 2012	Evening	
	#310	✚ Time & stress Management	3 days	Apr 03, 2012	Morning	
	#333	✚ Train the trainer	3 days	Apr 03, 2012	Evening	
	#335	✚ Human relation	2 days	Apr 08, 2012	Morning	
	#337	✚ Managing change	3 days	Apr 08, 2012	Evening	
	#304	✚ Technical Report Writing	2 days	Apr 10, 2012	Morning	
	#361	✚ First Aid	2 days	Apr 10, 2012	Evening	
	#360	✚ Fire-fighting	3 days	Apr 15, 2012	Morning	
	#212	✚ Lubrication	5 days	Apr 15, 2012	Evening	
	#372	✚ Decision making and problem solving	3 days	Apr 17, 2012	Morning	
	#215	✚ Designing Construction Contracts Algorithm (Engineering)	4 days	Apr 17, 2012	Evening	
	#312	✚ NLP in business	3 days	Apr 22, 2012	Morning	
	#325	✚ فن تحويل الأفكار إلى خطط و برامج عمل	5 days	Apr 22, 2012	Evening	
	#344	✚ برنامج تقييم الشركات	4 days	Apr 24, 2012	Morning	
	#512	✚ إدارة الأزمات الأمنية	4 days	Apr 24, 2012	Evening	
	+ Providing customized training programs					

Month	Code	Training Program Name	Duration	Date	Time
May 2012	#101	✚ Fundamentals of project Management for Information Technology specialists	4 Days	May 01, 2012	Morning
	#314	✚ Communication Skills	3 days	May 01, 2012	Evening
	#343	✚ قانون الشركات التجارية	5 days	May 06, 2012	Morning
	#318	✚ Effective Presentation Skills	3 days	May 06, 2012	Evening
	#384	✚ Code of Ethics	3 days	May 08, 2012	Morning
	#102	✚ Business Process Modeling and Re-engineering (BPR)	5 days	May 08, 2012	Evening
	#317	✚ How to market to yourself	1 day	May 13, 2012	Morning
	#100	✚ MS-Project for Information Technology project Management	4 days	May 13, 2012	Evening
	#204	✚ Primavera Enterprise	8 days	May 15, 2012	Morning
	#306	✚ Decision Making	2 days	May 15, 2012	Evening
	#332	✚ Strategy planning and goal setting	5 days	May 20, 2012	Morning
	#374	✚ Fundamentals of accounting and finance for non-financial managers (level 1)	3 days	May 20, 2012	Evening
	#218	✚ Pressure Vessels (Design and Inspection) (Engineering)	4 days	May 22, 2012	Morning
	#422/423	✚ PLC / SCADA	Customized	May 22, 2012	Evening
	#424	✚ SQL	4 days	May 27, 2012	Evening
	#343	✚ العقود والمناقصات والرقابة القانونية الإدارة	5 days	May 27, 2012	Morning
	+ Providing customized training programs				

Month	Code	Training Program Name	Duration	Date	Time
Jun 2012	#211	✚ Pump Technology	5 days	Jun 03, 2012	Morning
	#339	✚ 7 habits of highly effective people	2 days	Jun 03, 2012	Evening
	#352	✚ Improved dialogue with Adolescents	1 days	Jun 05, 2012	Morning
	#356	✚ [Workshop] Public Speaking: Making the Right Impact	4 days	Jun 05, 2012	Evening
	#310	✚ Time and stress Management	3 days	Jun 10, 2012	Morning
	#313	✚ Customer Services	3 days	Jun 10, 2012	Evening
	#333	✚ Train the Trainer	3 days	Jun 12, 2012	Morning
	#304	✚ Technical Report Writing	2 days	Jun 12, 2012	Evening
	#347	✚ Sales Executives Using NLP to maximize your Sales Potential	4 days	Jun 17, 2012	Morning
	#200	✚ Project Management for Construction specialists	5 days	Jun 17, 2012	Evening
	#321	✚ Business-to-Business sales	5 days	Jun 19, 2012	Morning
	#334	✚ Effective Leadership	3 days	Jun 19, 2012	Evening
	#205	✚ Primavera Expedition	7 days	Jun 24, 2012	Morning
	#425	✚ Relational Database Design RDB	2 days	Jun 24, 2012	Evening
	#346	✚ برنامج تقييم الشركات من أجل شراء أسهمها - باللغة العربية	4 days	Jun 26, 2012	Evening
	#359	✚ H2S - كيفية التعامل مع غاز	3 days	Jun 26, 2012	Evening
+ Providing customized training programs					

Month	Code	Training Program Name	Duration	Date	Time
Jul 2012	#217	✚ Storage Tank (design and inspection)	4 days	Jul 01, 2012	Morning
	#384	✚ Code of Ethics	3 days	Jul 01, 2012	Evening
	#342	✚ Human Resources' Functions and Management	3 days	Jul 03, 2012	Morning
	#320	✚ Negotiation Skills	2 days	Jul 03, 2012	Evening
	#301	✚ Management and Managing People	3 days	Jul 08, 2012	Morning
	#319	✚ Fundraising technique	1 day	Jul 08, 2012	Evening
	#104	✚ Re-engineering and Change Management	5 days	Jul 10, 2012	Morning
	#336	✚ Customer satisfaction	3 days	Jul 10, 2012	Morning
	#206	✚ Project Management Professional – PMP	7 or 9 days	Jul 10, 2012	Evening
	#348	✚ [Workshop] Sales Executive – face to face sales	4 days	Jul 15, 2012	Morning
	#332	✚ Strategy Planning and Goal Setting	5 days	Jul 15, 2012	Evening
	#375	✚ Team building	3 days	Jul 17, 2012	Morning
	#350	✚ Manager & Coach	4 days	Jul 17, 2012	Evening
	#371	✚ Giving and Receiving Feedback	1 day	Jul 22, 2012	Morning*
	#357	✚ [Workshop] Your Tools for Conducting Effective Meetings	4 days	Jul 22, 2012	Morning*
	#426	✚ Systems Analysis	3 days	Jul 24, 2012	Morning*
	#328	✚ المحاسبة في المنشآت السياحية	5 days	Jul 29, 2012	Morning*
+ Providing customized training programs					
(*) Ramadan Time					

Month	Code	Training Program Name	Duration	Date	Time
Aug 2012	#317	✚ How to market to yourself	1 day	Aug 01, 2012	Morning*
	#334	✚ Effective leadership	3 days	Aug 01, 2012	Morning*
	#308	✚ How to provide the quality and gain the ISO certification	4 days	Aug 02, 2012	Morning*
	#102	✚ Business Process Modeling and Re-Engineering (BPR)	5 days	Aug 05, 2012	Morning*
	#206	✚ Project Management Professional – PMP	7 or 9 days	Aug 07, 2012	Morning*
	#100	✚ MS-Project for Information Technology project Management	4 days	Aug 07, 2012	Morning*
	#336	✚ Customer Satisfaction	3 days	Aug 12, 2012	Morning*
	#314	✚ Communication Skills	3 days	Aug 12, 2012	Morning*
	#310	✚ Time and stress Management	2 days	Aug 14, 2012	Morning*
	#351	✚ NVC Tools and Strategies for a better Communication	4 days	Aug 14, 2012	Morning*
	#422/423	✚ PLC / SCADA	Customized	Aug 19, 2012	Morning*
	#214	✚ Steam Boilers Operation, Maintenance & Control System (Engineering)	5 days	Aug 19, 2012	Morning*
	#349	✚ Discover NLP	3 days	Aug 21, 2012	Morning*
	#302	✚ Fundamentals of Marketing	3 days	Aug 21, 2012	Morning*
	#425	✚ Relational Database Design RDB	2 days	Aug 26, 2012	Morning*
+ Providing customized training programs					
(*) Ramadan Time					

Month	Code	Training Program Name	Duration	Date	Time
Sep 2012	#101	✚ Fundamentals of project Management for Information Technology specialists	4 days	Sep 02, 2012	Evening
	#206	✚ Project Management Professional – PMP	7 or 9 days	Sep 02, 2012	Evening
	#318	✚ Effective Presentation Skills	3 days	Sep 04, 2012	Morning
	#384	✚ Code of Ethics	3 days	Sep 04, 2012	Evening
	#332	✚ Strategy Planning & Goal Setting	5 days	Sep 09, 2012	Morning
	#340	✚ 8 Habits from Effective to Greatness	3 days	Sep 09, 2012	Evening
	#302	✚ Fundamentals of Marketing	3 days	Sep 11, 2012	Morning
	#347	✚ Sales Executives Using NLP to maximize your Sales Potential	4 days	Sep 11, 2012	Evening
	#330	✚ What should the HIS include?	2 days	Sep 16, 2012	Morning
	#333	✚ Train the trainers	3 days	Sep 16, 2012	Evening
	#216	✚ Heat Exchangers (Design and Inspection) (Engineering)	4 days	Sep 18, 2012	Evening
	#208	✚ Machinery Failure Analysis	5 days	Sep 18, 2012	Morning
	#355	✚ [Workshop] New Tools for Conflict Management	4 days	Sep 23, 2012	Morning
	#365	✚ Strategic marketing management	5 days	Sep 23, 2012	Evening
	#209	✚ Condition Monitoring and Predictive Maintenance (Engineering)	5 days	Sep 25, 2012	Morning
	#323	✚ القيادة و تحفيز الآخرين	5 days	Sep 25, 2012	Evening
	+ Providing customized training programs				

Month	Code	Training Program Name	Duration	Date	Time
Oct 2012	#303	✚ Successful implementation of Hospital Information System (HIS)	3 days	Oct 01, 2012	Morning
	#331	✚ Fundamentals of Stock Market	3 days	Oct 01, 2012	Evening
	#340	✚ 8 Habits from Effective to Greatness	3 days	Oct 03, 2012	Morning
	#320	✚ Negotiation Skills	2 days	Oct 03, 2012	Evening
	#302	✚ Fundamentals of Marketing	4 days	Oct 08, 2012	Morning
	#364	✚ Advertising management	3 days	Oct 08, 2012	Evening
	#420	✚ SPSS (Level 1 / Advanced level)	5 days	Oct 10, 2012	Morning
	#210	✚ Vibration analysis (Tool for Early Fault Diagnosis of Rotating Machinery)	5 days	Oct 10, 2012	Evening
	#422/423	✚ PLC / SCADA	Customized	Oct 15, 2012	Morning
	#206	✚ Project Management Professional – PMP	7 or 9 days	Oct 15, 2012	Evening
	#311	✚ Management and Leadership	3 days	Oct 15, 2012	Evening
	#375	✚ Team Building	3 days	Oct 17, 2012	Morning
	#374	✚ Fundamentals of accounting and finance for non-financial managers (level 1)	3 days	Oct 17, 2012	Evening
	#373	✚ Developing Training Officer	3 days	Oct 22, 2012	Morning
	#368	✚ Marketing Strategic Decisions	10 days	Oct 22, 2012	Evening
	#366	✚ Managing the 7P's skills of services	3 days	Oct 24, 2012	Morning
	+ Providing customized training programs				

Month	Code	Training Program Name	Duration	Date	Time
Nov 2012	#335	✚ Human relation	2 days	Nov 04, 2012	Morning
	#337	✚ Managing change	3 days	Nov 04, 2012	Evening
	#310	✚ Time & stress Management	2 days	Nov 06, 2012	Morning
	#317	✚ How to market to yourself	1 day	Nov 06, 2012	Evening
	#334	✚ Effective leadership	3 days	Nov 11, 2012	Morning
	#382	✚ Awareness / Orientation of the Quality Systems' standards	3 days	Nov 11, 2012	Evening
	#358	✚ Emotional intelligence – Hand in Hand	3 days	Nov 13, 2012	Morning
	#372	✚ Decision making and problem solving	3 days	Nov 13, 2012	Evening
	#329	✚ How to master the selling process effectively	4 days	Nov 18, 2012	Morning
	#312	✚ NLP in business	3 days	Nov 18, 2012	Evening
	#332	✚ Strategy Planning and Goal Setting	5 days	Nov 20, 2012	Morning
	#339	✚ 7 habits of highly effective people	2 days	Nov 20, 2012	Evening
	#342	✚ Human resources' functions and Management	3 days	Nov 25, 2012	Morning
	#213	✚ Heat Exchangers & Fired Heaters (operation & Maintenance) (Engineering)	5 days	Nov 25, 2012	Evening
	#103	✚ How to apply Business Process Re-engineering (BPR)	5 days	Nov 26, 2012	Morning
	#511	✚ دراسات الجدوى الاقتصادية للقنوات التليفزيونية الفضائية	6 days	Nov 26, 2012	Evening
	+ Providing customized training programs				

Month	Code	Training Program Name	Duration	Date	Time
Dec 2012	#101	✚ Fundamentals of project management for Information Technology Specialists	4 Days	Dec 02, 2012	Morning
	#315	✚ Time Management	2 days	Dec 02, 2012	Evening
	#206	✚ Project Management Professional – PMP	7 or 9 days	Dec 04, 2012	Morning
	#304	✚ Technical Report Writing	2 days	Dec 04, 2012	Evening
	#361	✚ First Aid	2 days	Dec 09, 2012	Morning
	#212	✚ Lubrication	5 days	Dec 09, 2012	Evening
	#371	✚ Giving and Receiving Feedback	1 day	Dec 11, 2012	Morning
	#352	✚ Improved dialogue with Adolescents	1 day	Dec 11, 2012	Evening
	#300	✚ NLP (Neuro Linguistic programming – Arabic Material)	3 days	Dec 16, 2012	Morning
	#306	✚ Decision Making	2 days	Dec 16, 2012	Evening
	#358	✚ Emotional intelligence – Hand in Hand	3 days	Dec 18, 2012	Morning
	#218	✚ Pressure Vessels (Design and Inspection) (Engineering)	4 days	Dec 18, 2012	Evening
	#328	✚ المحاسبة فى المنشآت السياحية	5 days	Dec 23, 2012	Morning
	+ Providing customized training programs				