

**“Primavera Enterprise (course 106 - Advanced Topics)” Training Program  
(English Material)**

**Course Length:** 16 Hours @ 4 days

**Course Overview**

This course is designed to give current Pve users a more in depth look at the software. The lessons can be performed independent of one another to allow flexibility in the course. Many of the lessons will aid the project office in determining how to setup users, maintain security, and define global data items, such as calendars and activity codes. Other lessons will aid project managers in creating budgets, modifying multiple activities using global change, and performing extensive earned value analysis. Many options for sharing project information will be covered including: Project Website, project check in/out and project import/export.

**Who Should Attend**

- Project managers and other project team members
- Project customers and other project stakeholders
- Educators teaching project management and related subjects
- Consultants and other specialists in project management and related fields
- Trainers developing project management educational programs

**Outcome:** Modify and analyze projects using advanced Pve functionality

**At the completion of this course the student will be able to:**

- Administering Users and Security
- Summarizing Project Data and running Job Services
- Creating a Top-down Budget
- Creating and Assigning Activity Codes
- Defining User Fields and running Global Change
- Creating Calendars
- Leveling Resources
- Auto Computing Actual
- Defining Duration Types
- Defining Percent Complete Types
- Performing Earned Value Analysis
- Creating Weighted Steps and Milestones
- Performing Risk Management
- Checking Projects In & Out
- Importing and Exporting Projects